



# BREWWOOD SCHOOL

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“Improving life chances  
through personalised education  
and individual achievement”



## Brewood Secondary School (for Personalised Learning)

86 London Road  
Deal  
Kent  
CT14 9TR

Tel: **01304 363000**  
Fax: **01304 362687**

DCSF Number: **886/6070**

URN: **119021**

Independent Day School (Co-educational)

Age Range: **11-18**

Consultant Head Teacher: **Stephen Ellis**

Lead Teacher: **Jason Hart**

Proprietor: **Philip McVay**

Registered office and contact information,  
term time and holidays:

LCS Ltd  
Venture House  
12 Prospect Business Park  
Longford Road  
Cannock, WS11 0LG

Tel: 01304 379280 / 01543 570304

Email: [referrals@lcs-care.com](mailto:referrals@lcs-care.com)

Company reg. no.: 7055428



**Our vision:** “For our schools to facilitate personal educational achievement in an environment that is stimulating and inspires individual success”.

## Introduction

Brewood Secondary School (for Personalised Learning) is a small independent school for students in the care of LCS Ltd (hereafter referred to as LCS) and offers additional places to other providers and the local authority. It forms part of a wider education service with links to other schools within the group.

Brewood School will provide a comprehensive service that personalises a young person’s education using a committed professional staff team, helping young people develop in all avenues of their education, as is their right. This service includes assessment, personalised education packages, mainstream schooling and access to alternative provision.

As a school we recognise that students referred who are in the care system (“Looked After”) will for the most part have had educational experiences that have been disrupted and, for some, little or no continuity<sup>(2)</sup>, which has made the experience of school one in which learning has little or no intrinsic value. Students exhibit challenging behaviour when faced with educational tasks and a reluctance to attend school. We aim to

overcome these barriers to learning by providing an environment which supports and nurtures students through individualised programmes which take account of their educational level and ability as well as care and transition plans using a corporate approach.

Brewood School’s approach via personalised learning takes full account of the Every Child Matters Agenda and aims to create measurable outcomes for the student which will enable them to achieve, maximise their potential and consequently raise their self esteem so that they can return to mainstream provision where applicable or enter society with skills that enable them to achieve economic wellbeing.

(2) Fletcher-Campbell,F and Archer,T (2003).*Achievement at KS4 of Young People in Care* (DFES Research Report 434)

**Our mission statement:** “Improving life chances through personalised education and individual achievement”.

## Entry requirements

There are no entry requirements for the School.

Initial enquiries for placement should be made in writing or by phone to:

LCS Ltd  
75 Salisbury Road, Walmer, Deal, CT14 7QL

Telephone: **01304 379280**

Fax: **01304 395053**

Email: [referrals@lcs-care.com](mailto:referrals@lcs-care.com)

Terms and conditions of any placement will be in line with the published fees of LCS Ltd, available on request.

***\*Referring agencies/parents can request copies of the curriculum offered at Brewood by writing to the Consultant Head-teacher at the school address. The curriculum includes the delivery of sex education through science and PSHE.***

While the school does not have a religious character, daily assemblies do contain a religious element. Students in KS3/4 can be withdrawn only with written parental consent. Students in the sixth form have the right to withdraw themselves.

There is a need to prepare carefully prior to entry so that a clear plan can be formulated that meets the individual's need. It is essential that the details of previous educational experiences and level of attainment are obtained within the first weeks of entry.

As pupils placed are not homogeneous in age, gender and functional level, personalised programmes that are delivered need to be realistic and these packages need to be flexible to take account of the individual's level of ability, recent education experiences and length of placement. Wherever possible there is an expectation that these programmes will follow the National Curriculum for an individual's age group, differentiated to meet their need so as to provide continuity for a planned return to mainstream education, where applicable, with as little disruption as possible. Where no written documentation is available, Brewood School staff will contact the last known provision within the first two weeks of admission.

For some individuals who have had severely disrupted education provision, for whatever circumstance, a return to mainstream may well be unrealistic. In these circumstances and dependent

on age, personalised packages will need flexibility in content and, in certain cases, environment in which the package is delivered. This would be the case with KS4 students where the use of work experience, college courses and other alternative provision would be pursued, taking full account of the 14-16 curriculum. The school offers GCSE courses, ASDAN, Entry Level Awards and AQA unit awards at KS3/4 and GCE courses in KS5. City and Guilds is offered in construction along with courses from other recognised awarding bodies to meet the individual's ability and options. Dependent on a student's choice of study and ability the school uses AQA and WJEC as its main syllabi.

Whatever the package devised, Brewood School will assess on entry and formulate a clear set of targets and outcomes which will be drawn up in consultation with corporate parents to enable those placed to succeed.

### **Special educational needs**

On entry students may well have been placed on the SEN register or indeed have a current Statement of Need. Where a statement exists Kent CC will be informed as the host authority, in accordance with stated protocol.

Brewood School will produce Individual Education Plans in accordance with any statement which will be regularly reviewed to monitor progress and change. If a student has a statement and remains in school for longer than 3 months an extra review will be called to ensure that the statement reflects the change in provision, involving all corporate parents and the host authority.

Via assessment, it may well become apparent that a student has a special educational need that has not been previously identified and needs to be placed at either School Action or School Action Plus. Brewood School will follow the SEN Code of Practice (2002) in these situations.

For all pupils an IEP will be written whether on the special needs register or not as a means of tracking progress, targets and outcomes.

### **Personal Education Plans (PEP)**

As all students placed at Brewood School are Looked After Children (LAC) they should have a current PEP. If entering care for the first time it is the responsibility of the student's social worker to raise this PEP and Brewood School will liaise with the social worker to arrange a PEP review meeting within the first two months of placement. As an important educational tracking tool where

a student has a PEP, Brewwood School will request a PEP Review within the first three months of placement to then be reviewed six monthly thereafter. Brewwood will use the PEP format for the placing authority where this is requested otherwise the school will use the format for Kent CC PEP's at KS3/4.

## Reporting and Reviews

If a student has a statement, Brewwood School will call an extra review within three months to ensure that changes in provision are recorded and then call reviews at twelve monthly intervals on the anniversary of the statement being signed. Where a student moves from KS3 to KS4 a transition review will take place, this will involve the local Connexions Service. All Statutory Statement Reviews and PEP meetings will take place at Brewwood School. For current students with statements invites will go out six weeks prior to the review with reports for the review issued two weeks before the review date.

Brewwood School will contribute to all LAC Reviews with written reports on Attitude and Behaviour, Current Attainment, Progress and Targets for the future.



**BREWWOOD**  
**SCHOOL**

**Steve Ellis**  
Head of Education Services

**Jay Hart (LLB Law, PGCE)**  
Lead Teacher

**Philomena Boland**  
BA Hons (MFL), PGCE  
(Senco)

**David Wilkinson**  
Cert Ed., BA, NPQH  
(Curriculum)

**Jodie Hayward**  
BSc Hons (Science),  
PGCE (Secondary Education)

**Matthew Carter**  
(BEd Coaching & Phys Ed)  
PE Teacher

**Bryony Tupper**  
(BA Hons)  
Art & Design Tutor

**Brian Tupper**  
Instructor  
(Horticulture)

**Jean-Paul Lisle**  
(Dip. Sports Science)  
Teaching Support

**Tina Meleady**  
Individual Student  
Support

**Mandy Jones**  
Teaching Support

**Angela Kent**  
Teaching Support  
(Alt. Curriculum)

At the end of each academic year a written report detailing levels of attainment and progress will be sent to parents and all those with parental responsibility.

At the end of the year LCS will send a statement of accounts to all those local authorities placing students at the school.

## Staffing

Brewood School has a well qualified and flexible staff team that work across the company's education provision.

Brewood School uses dedicated teaching assistants and peripatetic teachers where additional hours are included within a student's statement and to meet curriculum coverage.

Brewood School follows the procedures for Safeguarding Children in Education and all teachers and staff working within the school, are subject to rigorous checking prior to appointment and all are CRB checked. The Consultant Head Teacher has the NCSL Certificate in Safeguarding Children in Education. A copy of the Safeguarding Policy is available upon request.

## Practice

Brewood School is registered with the DfE as an Independent School and as such complies with all statutory regulations set out in the Education Act (1966) and subsequent regulations. Brewood School was subject to an OFSTED Inspection in May 2009. The full inspection report is available on request and is published on the Ofsted website [www.ofsted.gov.uk](http://www.ofsted.gov.uk)

# *les* “Improving life chances through personalised education and individual achievement”

## Attendance

Students’ attendance is registered as is statutory, twice a day either present, engaged in approved educational activity off site or absent. (*The Law requires regular attendance*). There is an expectation that any absence or late is explained in writing by the parent/carer as only the school can authorise absence.

## School day

Students’ personalised timetables are flexible within the school day which runs from 8:55am – 3.00pm. In order to comply with statutes, each session morning and afternoon must be of two hours duration. The school operates a 6 term year.

## Uniform/activities

Uniform policy: details available on referral and students are expected to wear the agreed uniform (*Be Smart Think Smart*). When students take part in physical activity they are expected to wear appropriate clothing for the activity taking place. Where outside providers are used for activities, a full risk assessment will take place and all trips

will be run with regard to DfES document Health and Safety of Pupils on Educational Activities. Consent to take part in activities will be sought on placement and for activities that pose significant risk consent will be required from those with parental responsibility before the activity takes place.



## Homework

There is an expectation that homework will be set in all subject areas at least once per week. Homework needs to be completed and returned by the set deadline. Where homework is not returned the school operates an after school catch up session for students. All coursework will be completed in school.

## Home School Agreement

On entry, parents/carers will be expected to sign the Home School Agreement which outlines the expectations of students/parents and teachers.

## Behaviour

Students are encouraged through PSHE and Citizenship to contribute to the Behaviour Policy of the School by contributing to the School's rules, merits and sanctions. ***A copy of the Behaviour Policy is available on request.*** Students are rewarded for achieving agreed targets which are recorded on the students' Individual Education Plan (IEP). These targets are negotiated between student and teacher and are individual to each student.

Each student will be in receipt of an Individual

Behaviour Plan (IBP) which details targets for improvement in behaviour and strategies for intervention based on the student's individual risk assessment. This will be discussed and signed by corporate parents following admission.

## Discipline

Good discipline is important in schools and Brewood uses positive rewards to ensure that students maintain good discipline in both the classroom and the general school environment. Students are encouraged to contribute to classroom and school rules and to set targets to improve their own behaviour. Further information on discipline is contained within the overall Behaviour Policy which has been revised in 2011 in respect of DfE "Use of Reasonable Force 7/11".

## Sanctions

Where students breach school rules persistently or display behaviour detrimental to the learning/safety of others, sanctions will be employed. The sanction policy, along with the sanctions the school uses, are detailed in the overall behaviour policy.

All sanctions for breaches of school discipline or unacceptable behaviour are recorded in the Sanctions Book.

## Exclusions

Brewood School reserves the right where student behaviour breaches expected standards and other means of ameliorating the behaviour have failed, to issue fixed term exclusions. Any exclusion can only be sanctioned by the Consultant Head-teacher. In exceptional circumstances eg unprovoked violence to students/staff, carrying a weapon the Consultant Head-teacher reserves the right to issue a one-off permanent exclusion. In all cases of exclusion parents/carers will be informed by letter detailing the length and reason for the exclusion. Work will be provided for the student up to five days. In the absence of a Governing Body any appeals against an exclusion must be made to the Proprietor.

The **Behaviour Policy** details those behaviours that are deemed unacceptable at Brewood School and the Home School Agreement includes expected standards of behaviour for students while attending any Horizon School.

**Bullying** within a small unit is rare, however, Brewood School operates a zero tolerance policy and if it does occur, the issue is dealt with both the victim and the bully. The school recognises that ICT can have a major impact on bullying and has a separate policy on Cyberbullying.

Any persistent bullying will lead to a review involving the corporate parents. The School's policy draws on the DfES Anti Bullying Pack (Don't Suffer in Silence DfES 2000) and the DCSF guidance *Safe to Learn 2008* and *Safe to Learn Cyberbullying*.

A copy of the School's Behaviour Policy is available upon request.

Copies of the schools policies on:

Bullying, Cyberbullying, Child protection, Health and Safety, Discipline and Sanctions are available to referring agencies/carers and parents on request by writing to Brewood School. Copies of these policies and of the schools Safeguarding Policy are available upon request from LCS Ltd.

## Complaints

Complaints by students, parents or teachers/staff are taken extremely seriously at Brewood School. Any complaint will be fully investigated and action taken accordingly. ***\*The Complaints Policy is available to referring agencies/carers and parents on request*** which details the stages that any investigation will take along with timescales. Brewood School will make available on request the number of complaints and outcomes from the previous academic year. Please contact the school for this information.

By Academic Year:

|           |                      |
|-----------|----------------------|
| 2008/2009 | No formal complaints |
| 2009/1010 | One formal complaint |
| 2010/2011 | No formal complaints |



## Examinations

The school is registered as an examinations centre with JCQ for GCSE and Entry Level awards and with ASDAN to deliver COPE and ALAN Awards. Other examination boards are used according to the individual's personalised programme.

All students entered for external examination must follow the requirements and procedures for the examination in question. Failure to comply with stated requirements will result in the student's paper being forfeited. Students and carers will be made aware of expectations for examination prior to the examination date.

The school is open for private candidates to sit examinations. Please contact the exam officer, Mrs Deena Lawrence, at the school address for details.



## Results

While Brewood School does not fall within the scope of mainstream reporting of results each year, results of any accredited examinations taken by students are reported within this Prospectus.

### 2010/2011

#### Attendance 90%

Exclusions: 8 students for 47 days fixed-term exclusion.

#### GCSE

1 A-C 50% Early Entry 50%

2 A-C including English 16%

5 A-C 0%

2 A-G including English 100%

3 A-G including English/Science 16%

#### Entry Level

English Level 3: 100% (early entry) 100%

#### ASDAN

CoPE: 100%: 3 candidates passed at Level 2 (equivalent to GCSE grade B)

1 candidate passed at Level 1

Bronze: 100%: 3 candidates passed



INVESTORS  
IN PEOPLE

